

## **MINUTES – BOARD OF HEALTH**

**Date: May 20, 2013                    Place: Town Office Building**

**Present: Kristy Paciorek, Caitlyn Rock, Ken Kushi, Stephen Ball, Health Agent;**

**Absent: Hillside Environmental**

6:00PM – Meeting called to order.

Minutes: Ms. Paciorek motion to accept Minutes of April 29, 2013, Ms. Rock 2<sup>nd</sup>, Vote 2-0.

Reorganization: Caitlyn Rock, Chair; Kristy Paciorek, Secretary, after discussion, no change in current Board positions.

### Old Business:

- Members signed delinquency notices as presented.

### New Business:

- Hillside Environmental update: not present. Housing agent to forward hours and update business to office.
- Health Agent Update: Health Agent has conducted one (1) septic system inspection. Food inspections at several businesses completed.
- Ms. Paciorek motion to reimburse Health Agent \$84.99 for Pool Chemical Testing Kit. 2<sup>nd</sup> Ms. Rock, Vote 3-0.
- Smoke Free Housing Summit reviewed and decided not applicable, will keep information on file.
- Bed Bugs 101 seminar to be held by Franklin Regional Council of Governments on June 10, 2013 – Health Agent will attend.
- Food permit application will be reviewed for any further information to be added.
- Next Board of Health meeting is been scheduled for August 17, 2013 at 6:00PM.
- Ms. Paciorek motion to adjourn at 6:40PM, 2<sup>nd</sup> Ms. Rock, Vote 3-0.

Respectfully submitted,

Kristy Paciorek  
Recording Secretary